

Notification on the Processing of Personal Data in Connection with the Election of the Dean of the Faculty of Computer and Information Science, University of Ljubljana

Dear Sir or Madam,

In accordance with Article 13 of the [General Data Protection Regulation](#) (GDPR), we would like to inform you about the processing of your personal data in relation to the election of the Dean of the Faculty of Computer and Information Science, University of Ljubljana.

The processing of the personal data (any operation or set of operations which is performed in relation to personal data, such as consultation, collection, storage, use, adaptation and erasure) of voters occurs in the context of preparing and publishing the electoral register and entering it into the Simply Voting electronic voting system.

Simply Voting ensures election security for eligible voters who authenticate their identity using a single UL University credential. The system enables secret balloting, ensuring that the personal data of eligible voters is not processed during the election itself. It does not allow for the subsequent retrieval of information on how an individual voted using the University of Ljubljana's digital identity. Voting results are stored anonymously, making it impossible to determine how any individual voted. No one, including on-duty expert/administrator of the portal, can access an individual voter's results or identify the voter who logged into the portal.

- 1. Personal data controller:** University of Ljubljana, Faculty of Computer and Information Science, Večna pot 113, 1000 Ljubljana.
- 2. Contact details of the data protection officer:** dpo@uni-lj.si
- 3. Purpose of personal data processing:** preparation and publication of the electoral register and implementation of the election.
- 4. Legal basis for data processing:** Article 6(1)c of the GDPR, in conjunction with Article 23 of the [Higher Education Act](#) (ZViS) and the [Rules on the Election of the Dean of the Faculty of Computer and Information Science, University of Ljubljana](#).
- 5. Categories of personal data:**

The following personal data of employees are processed: name and surname, personal identification number (EMŠO)*, faculty, election register number, member faculty name, salary group, salary subgroup, job code, job title, unique university digital identity, staff number, and working time.



The following personal data of students are processed: name and surname, enrolment number, personal identification number (EMŠO)*, faculty election register number, study cycle, and unique university digital identity.

*EMŠO is processed solely to verify the eligible voters' details across different electoral groups and ensure the accuracy of the electoral register. For example, an individual may be both a student and an employee but is entitled to only one vote. This process ensures that each eligible voter is registered only once in the electoral register and can vote only once.

6. Personal data recipient: The provider of Simply Voting, the e-voting system, with whom we have a contract under Article 28 of the GDPR, will process only the unique university digital identity data.

7. Personal data retention period: The electoral register (excluding EMŠO) will be retained in accordance with the classification plan for five years after the election closes.

8. Individual's rights: Eligible voters have the right to access, rectify, and restrict the processing of their personal data.

9. Right to lodge a complaint: If you believe your rights are not being properly upheld, you have the right to file a complaint with the Information Commissioner of the Republic of Slovenia (ip-rs.si).